

# Kids Support Department Community Grants Guidelines document

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Variety WA believe all kids deserve a fair go. Our Community Grants are aimed at assisting organisations who are working directly with WA children with disabilities, sickness or experiencing disadvantage. We are committed to creating a culture of inclusion for members of our community.

## Our Values

Equality – We believe everyone deserves a fair go in life.

Community – We believe it takes a community to raise a child.

Action – We believe in rolling up our sleeves and getting stuff done.

Joy – We believe in the importance of life and laughter.

## Eligibility

- o Schools, community groups, organisations, \*NFP or NGO
- o Working with children aged 0-17
- o Children are disadvantaged (financial/ geographic/ social), sick (long-term health condition) or have a disability.
- o Funding must not be available via government or alternative sources

## Application

- o Your application will be expected to be truthful and factual, with relevant documentation as evidence included where requested.
- o Financial details are required to be supplied.
- o Supporting documents must be provided;
  - A letter clarifying the need and objective of equipment or items (depending on equipment, it may be appropriate to seek support from an allied health professional to support the request)
  - A budget breakdown for the proposed assistance including quotes that are no older than three months at the time of submission and must remain throughout the assessment process.

## Request & funding information

- o You can apply for up to \$20,000\*
- o Requested items must be for the direct use or benefit of the children linked with your organisation to assist in providing inclusion and equality.
- o Funding is for physical items or resources only (hire or purchase).

## Ineligible requests

- o Administration and/or salary expenses
- o Therapy or rehabilitation
- o Research
- o Capital works
- o Services
- o Retrospective expenses
- o Travel costs or vehicle rental
- o Catering
- o Excursions

## Process

Step 1 – Complete and submit the online application form including all supporting documentation.

Step 2 – Pre-assessment done by the Kids Support Team.

Step 3 – Submission reviewed by the Kids Support Committee.

Step 4 - Outcome emailed to you.

## Additional information

- o Variety Community Grants are typically open between January and November, current information will be available on the Variety WA website.
- o Submissions are reviewed by the Kids Support Committee; a group of qualified professionals representing the allied health, community, and education sectors.
- o \*NFP organisations (or others) who receive 'fee for service' or NDIS funding are generally ineligible for funding. However, every application is reviewed on its merit and exceptions may be made if appropriate.
- o Outcomes are generally communicated within 6 weeks of the respective round closure, however, it may take up to 3 months to receive an outcome depending on demand.
- o Approved outcomes are not guaranteed.
- o Contributions may be offered in lieu of full funding at the committee's discretion.

## Outcomes

Your outcome letter will be emailed to you following assessment by the Kids Support Committee.

## Successful Applicants

If successful, full details and next step instructions will be provided to you in your outcome letter.

- Funds need to be used within 6 months of the approval date.
- Variety WA does not provide funds directly to you, payment is made via Tax Invoice to the supplier.
- You will not be able to reapply for another Variety Grant for a period of 24 months after your Variety Grant is approved.
- Acquittal reports will be distributed at the discretion of Variety WA staff.
- As a result of the funding, collaboration on PR opportunities may be requested.

### Unsuccessful Applicants

- Reasons for an unsuccessful application will not be disclosed.
- Application outcomes are not able to be appealed, the decision of the committee is absolute.
- If unsuccessful, you may be eligible to reapply in 3 months from the date listed on your outcome letter, however the request must be altered, or new information supplied.

If you require further information, please do not hesitate to contact the Kids Support team on 9355 3655 or [kidssupport@varietywa.org.au](mailto:kidssupport@varietywa.org.au)