



PROTOCOLS FOR VOLUNTEERS

Variety, The Children's Charity South Australia requires that every volunteer:

- Be responsible and accountable for their conduct at all times, acting honestly and in good faith in the interest of Variety, the Children's Charity and its stakeholders
- Treat others with respect and courtesy at all times
- Take responsibility for the health and safety of themselves and others
- Participate in the induction on the day of the event
- Carry out their duties in a lawful manner
- Acknowledge they have read and understood the Variety volunteer protocols
- Have a Variety Volunteer photo ID card (available from the Variety office)

If you wear a costume that covers your face or disguises your image, then you are required to apply for a free Working With Children Check (WWCC) as a volunteer. To apply for your WWCC register yourself [here](#) and you will then be contacted by the Department of Human Services . Please note that applications can take up to 8 weeks to process and with the new requirements coming into play from 1 July 2019, this may take a little longer for your certificate to clear. More information is available on the Department of Human Services website [here](#) or you may find their [FAQ](#) page helpful.

In particular, when dealing with children:

- Ensure that a safe environment that protects children from harm is provided for all participants
- Understand and commit to compliance with South Australia's child protection legislation <https://www.legislation.sa.gov.au>
- There is to be no physical contact with children at any time
- There is to be no unaccompanied and/or unobserved activities with children
- Use positive and age appropriate language when talking to and in the presence of children
- Avoid language and/or behaviour that could intimidate a child
- No photographs are to be taken of children

Variety, the Children's Charity:

- Is an equal opportunity employer
- Acknowledges its obligation to provide a safe environment for volunteers, participants and staff
- Volunteers are covered by State Occupational Health and Safety Legislation

<https://www.sa.gov.au/topics/family-and-community/volunteering/rights-and-protection>

- Volunteers engaged in approved activities are covered by Variety's public liability, personal accident and professional indemnity insurance

Email

info@variety.org.au

Association Incorporated

No. A0022631R

SA Charitable Collections

Licence No. CCP2924

Gift Fund

No. PGF4.146

ABN

79 071 397 629